



Panania East Hills RSL Club Limited

Trading as

Panania Diggers

A.B.N. 41 001 043 116

NOTICE OF ANNUAL GENERAL MEETING

Members are requested to attend in the Clubrooms on:

MONDAY, 9th APRIL 2018 commencing at 7.30pm

BUSINESS

1. To confirm the Minutes of the Annual General Meeting held on **Monday, 3rd April 2017**.
2. To receive and consider the Director's Report, Independent Auditors Report, President's Report and Chief Executive Officer's Report (*Note 1*).
3. To receive and consider the Financial Statements and Reports (*Note 2*).
4. To call upon the Returning Officer to declare the result of the ballot for the Board of Management biennial election (*Note 3*).
5. To confirm the Auditors for 2018 year.
6. To approve Ordinary Resolutions detailing expenditure by the Club for Directors Benefits and Expenses (*Note 4*).
7. To deal with any other business of which due notice has been given (*Note 5*).
8. To deal with any other business that the meeting may approve of which due notice has not been given.

By Order of the Board of Management.

Guy Hallgath

Chief Executive Officer

Panania East Hills RSL Club Limited

28 Childs Street, Panania NSW 2213

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NOTES

Note 1: Directors Report, Independent Auditors Report, President's Report and Chief Executive Officer's Report.

These Reports are available on the Club's website www.pananiadiggers.com.au.

Members requiring a printed copy, which will be mailed free of charge are requested to contact the Club Office.

Note 2: Financial Statements and Reports.

The Corporations Legislation Amendment (Simpler Regulatory Systems) Act 2007 has changed corporation law allowing Clubs to provide their Annual Report to members by publishing the Annual Report on the Club website. Members may access the Concise Report on the Club's website www.pananiadiggers.com.au, however Members may still elect to receive a hardcopy, facsimile or email of the Annual Report (mailed free of charge), by contacting the Club Office.

Members are requested to advise the Chief Executive Officer in writing **seven (7) days** before the date of the Annual General Meeting of any questions relating to the Financial Statements.

Note 3: Board of Management Biennial Election.

Nominations for the Board of Management must be lodged on the appropriate form in writing with the Chief Executive Officer not less than 14 days prior to the Annual General Meeting, that being no later than 7.30pm on the 26th March 2018. Nomination forms are available from the Office. All nominations must be signed by two financial RSL Members, Associate Members or Life Members of the Club, as well as the candidate to indicate their willingness to stand. Additionally the candidates must complete in the presence of a Justice of the Peace the statutory declaration on the back of the nomination form.

Please note, in accordance with Clause 27.3 of the Constitution:

"27.3 Subject to Rule 27.4 the following members shall be entitled to stand for and be elected or appointed to the Board:

- (a) Life members;*
- (b) RSL members who have been financial members of the Club for a continuous period of at least five (5) years immediately prior to the close of nominations or the proposed offer of appointment; and*
- (c) Associate members who have been financial members of the Club for a continuous period of at least five (5) years immediately prior to the close of nominations or the proposed offer of appointment."*

*Members who are interested in becoming a Director are requested to contact the Club's CEO, Guy Hallgath, to obtain a Future Directors Nomination Pack.

** A current Club Membership must be produced to receive a Future Directors Nomination Pack.

The election for the Board of Management will be conducted between the hours of 12 noon to 8pm on the 5th, 6th and 7th April 2018 in the Club Foyer. No unofficial election material is permitted on Club premises.

Note 4: Ordinary Resolutions Detailing Expenditure by the Club Directors Benefits and Expenses

First Ordinary Resolution:

That pursuant to Section 10(6A) of the Registered Clubs Act 1976, the Members approve the following benefits for Directors until the Annual General Meeting of the Clubs in the year 2018.

- a) The provision of Club uniforms as decided by the Board from time to time.
- b) The provision of car parking spaces for Directors while engaged in Club related activities.
- c) The provision of an electronic tablet device to each Director to conduct Club business and Club communications.
- d) The provision of a mobile telephone and payment of associated charges for the Chairman and Director (Members and Veterans Affairs) to conduct Club business and Club communications and business relating to member and veteran welfare.
- e) The reasonable costs, including accommodation, fees, travelling and expenses, of Directors to attend seminars, lectures, trade displays, organised study tours and other similar events including the ClubsNSW Annual General Meeting, for the purpose of education, training and professional development.
- f) Reasonable expenditure for meals and refreshments for Directors at Board Meetings, and for entertainment of special guests.
- g) Reasonable expenditure by Directors and their spouses where appropriate and required for attendance at the meetings and functions of recognised associations, community and charitable functions within the Club industry including accommodation, travelling and expenses.

The Members acknowledge that the benefits in this resolution are not available to Members generally but only to those who are elected to the Board, the Secretary and such other nominated persons from time to time.

Second Ordinary Resolution:

- a) That pursuant to Section 10(6A) of the Registered Clubs Act 1976 the Members approve the Club paying each Director an honorarium of \$1,660.00 per annum with an additional \$2,435.00 being paid to the Chairman until the Annual General Meeting of the Club in the year 2019.

The Members acknowledge that the benefits in this resolution are not available to Members generally but only to those who are elected to the Board, and such other nominated persons from time to time.

For Ordinary Resolutions One and Two to be passed they must each receive votes in their favour from a majority of the Members present, who are entitled to vote on the Ordinary Resolutions.

Proxy voting is not permitted.

Note 5: Notice of Resolutions

Any notice of Resolution for the Annual General Meeting shall be in writing and delivered to the Chief Executive Officer not less than **forty two (42) days** prior to the date set for the Annual General Meeting.

Information for Members

Notice Regarding Section 47HA Registered Clubs Act Disclosures (Accountability and Governance)

Members may request access to these schedules and disclosures by contacting the Club Office